



**Job Title:** Media Arts Studio Director and Visual Storyteller  
**Work Location:** Riverzedge Arts, 196 Second Avenue, Woonsocket, RI 02895  
**Reports to:** Artistic Director  
**Classification:** Permanent; Full-time; Exempt  
**Annual Salary:** \$32,000.00

**Essential Duties and Responsibilities:**

The Media Arts Studio Director and Visual Storyteller is responsible for balancing the demands related to production of internal communication and marketing collateral and client commissions with the provision of high-quality arts education to youth participants. The artist in this role works directly with students in on-site programming, maintaining the physical and cultural dimensions of their studio to ensure a safe, welcoming, inclusive, and empowering space in which youth participants learn foundational principles of art and design thinking. Additionally, the Media Arts Studio Director and Visual Storyteller trains participants to work collaboratively with their peers as well as experienced professional artists to satisfactorily produce self-expressive work as well as client commissions.

Studio Direction

- Plan appropriate lessons to generate participants' artistic expression in addition to support for client commissions and Riverzedge Arts merchandise;
- Create and maintain a syllabus in alignment with Media Arts Studio curriculum that identifies and accounts for explicit learning outcomes;
- Assist students in skill development in the areas of design thinking, critical thinking, time management and problem-solving while supporting participants' generation of finished works of art; and
- Specific skills development in areas of digital photography and video production
- Collaborate with Artistic Director to ensure timely and satisfactory completion of client projects.

Visual Storytelling

- Assist the Executive Director and Artistic Director in creating and executing an annual communication and marketing plan;
- Create collateral to support all campaigns and events within the annual communication, fundraising, and marketing plans;
- Create and execute the social media calendar and maintain an archive of all posts; and
- Collaborate with Riverzedge Arts team members as needed to create weekly social media posts.

**Education and/or Work Experience Requirements:**

- Minimum of 2 years of previous experience working with youth, teaching and/or developing work readiness skills.
- Bachelor of Fine Arts (BFA) degree in their field from an accredited institution OR commensurate experience as a working artist in multiple fields/media.
- Facility with Adobe Creative Suite Cloud, specifically Photoshop and Premier
- Track record of successful collaboration with working artists.

**General Requirements:**

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA and other federal, state and local standards, including meeting qualitative and/or quantitative productivity standards.
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA and other federal, state and local standards.
- Must be able to lift and carry up to approximately 50 lbs, with accommodation as needed.

Employee Name (print) \_\_\_\_\_

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Name (print) \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_